

Powering legal productivity

Legal professionals today face many technological challenges. They need easy document sharing with their teams and clients while also maintaining sophisticated security and compliance. Their enterprise technologies need to put the user experience at the center – moving from the old way of users bending to technology, to the modern way of technology bending to users' needs.

Office 365 harnesses revolutionary developments in cloud computing to offer enterprise-grade solutions that enhance productivity by enabling legal professionals to work securely and collaborate from any device, anytime. Learn more at <http://office.microsoft.com> and www.microsoft.com/office365forlegal



What is Office 365? Think of it as your familiar Office, only better. Office 365 includes Office 2013 applications installed on client devices as well as the online versions of each Office application. It includes enterprise-grade services such as online storage for secure document sharing, real-time co-authoring for improved collaboration, and productivity tools such as content management, enterprise search, and social, while simplifying IT management and reducing expenditure. Because Office 365 is powered by the cloud, it is always up to date.



A trusted enterprise-grade platform Office 365 is compliant with industry standards, including ISO 27001, EU Model Clauses, HIPAA BAA and FISMA. Built-in capabilities - such as permissions, versioning control, eDiscovery, and records management - ensure documents are managed, controlled, archived and retrieved in one place with reduced overhead.



Work from anywhere, anytime You can access your applications and files from virtually any cross-platform device—PC, Mac, tablets, and mobile devices—and they're always up to date. Collaborate on matters with teammates, share files with clients, and stay connected.



Robust document management SharePoint provides law firms with centralized document storage and lets attorneys share matter information quickly and securely from any device. Files are always up to date, so everyone can access the latest copy, and version control is easily managed. Control who can view and edit each document.



Stay connected with business-class email Office 365 includes 50GB mailboxes, message size up to 25MB, contacts, shared calendars, and spam and malware protection that always stays up to date. Access email via any device and any modern web browser.



Store, access, and share documents securely from anywhere OneDrive for Business acts as your personal briefcase. With 1TB of Cloud storage, you can store and access your matter documents at any time online or offline, and securely share them internally with your team or externally with clients. Reduce the amount of paper you need to carry and time spent searching for the latest version of documents.



Extended collaboration capability Meet from anywhere with Lync online meetings and instant messaging. Share knowledge and coordinate matters with Yammer private enterprise social. SharePoint enterprise search enables you to easily search and find matter documents while business intelligence helps you make better decisions, faster.



Matter Center for Office 365 boosts Microsoft's in-house counsel productivity

Using the Office 365 productivity platform, Microsoft's Legal & Corporate Affairs group created Matter Center, an intuitive legal document management solution. Matter Center enables Microsoft's legal professionals to manage documents and collaborate on work product directly within Word and Outlook. It harnesses the power of Office 365 to increase productivity while supporting seamless access from any device. The Legal & Corporate Affairs team is excited to demonstrate Matter Center to its partners to show the great extensibility of Office 365. Stay informed at www.microsoft.com/mattercenter

Offers industrial strength for better management and control



Best experience across devices



On Premises



Hybrid



Online

Cloud on your terms

Email & messaging

File Sync & Share

Content Management

Enterprise Social

Reporting & Analytics

Access Anywhere



Simple administration and robust security Data protection and control is even easier with Office 365. You can manage users and services from a single admin portal. Office 365 offers compliance features, including data loss prevention (DLP), eDiscovery, auditing and reporting functionality. Protect your sensitive data, inform users of internal compliance policies, and prevent users from mistakenly sending sensitive information to unauthorized people.



Effective IT Impact Office 365 minimizes your expenditure because you don't have to worry about hardware costs and software upgrades. You get enterprise-grade infrastructure at a fraction of the price of an on-premises environment. This positive business impact frees up IT resources to focus on innovation and supporting users.



Migrate to the cloud on your own terms Office 365 allows your firm to migrate to the cloud at your own pace. Office 365 can be deployed on-premises, hybrid or fully in the cloud. You choose which applications you keep on-premises and which you use in the cloud.



Automatic updates and 99.9% Uptime Office 365 offers automatic updates and a financially-backed Service Level Agreement (SLA) with a 99.9% uptime guarantee.

Plans below include full Office applications. To view all Office 365 plans¹ visit <http://office.microsoft.com>

		Office 365 Business	Office 365 Business Essentials	Office 365 Business Premium	Office 365 Enterprise E3
Users & Pricing	Price per user per month (annual commitment) ²	\$8.25	\$5	\$12.50	\$20
	Seat Cap	300	300	300	none
	24/7 phone support from Microsoft ³	Critical issues	Critical issues	Critical issues	All issues
Office	Install Office desktop applications on up to 5 computers per user	•		•	•
	Access to Office apps and documents from all major smartphones and iPad	•		•	•
	Office Online – online versions of core Office apps	•	•	•	•
Standard Services	OneDrive for Business - 1TB personal online document storage	•	•	•	•
	Exchange - 50GB email, contacts, calendars		•	•	•
	SharePoint - Team collaboration and portals		•	•	•
	Lync - Online meetings, IM, video, presence		•	•	•
	Yammer - Private social networking		•	•	•
Advanced Services	Active Directory synchronization for single sign on	•	•	•	•
	Email archiving, eDiscovery, mailbox hold				•
	Message encryption, rights management, data loss prevention				•

¹ Office 365 offers many plans that are not listed in this chart. Please visit <http://office.microsoft.com> for the latest plans, feature and pricing information.

² Pricing is in U.S. dollars and varies by geography

³ Business plans include business hours support for all non-critical issues